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Manual J Info Request Form

Builder Name _____ Phone # _____ Plan # _____

Lot # _____ Development Name _____

Property Address: _____ City: _____ State: _____ Zip: _____

HVAC Contractor: _____ Phone: _____ Contact: _____

Required Equipment information:

Heating Equipment: Make: _____ Model #: _____

Estimated Size: _____ Efficiency: _____ Fuel: _____

Cooling Equipment: Make: _____ Model #: _____

Estimated Size: _____ Efficiency: _____

Any Ducts in unconditioned Space (circle) yes—no—If so, duct insulation R-value _____

Water Heater: ____gallon ____% efficient - Gas or Electric Unit

Mechanical Ventilation Type:

Typical Duct Sizes:

	Size	Material
Supply Trunk:	_____	_____
Return Trunk:	_____	_____
Supply Run-outs:	_____	_____
Return Run-outs:	_____	_____
Supply Register Size:	_____	_____
	_____	_____
Return Grille Size:	_____	_____
	_____	_____

Window Type: circle: LOE / Argon / Clear Glass—U-value _____ solar heat gain coefficient _____

Structure Orientation: (front of home)

Skylights: (yes or no) U Value: _____

Blueprints needed to calculate preliminary calculations (floor plan, elevations, and clear window sizes)

SEND: PLANS, SURVEY AND WINDOW SPECIFICATIONS